

SPRING 2022 FRATERNITY/SORORITY NEW MEMBER EDUCATION PACKET

<u>CONTENTS:</u>	<u>Page:</u>
Spring 2022 New Member Education Timeline	2
SUNY New Paltz Hazing Policy	4
New Member Requirements	6
New Member Education Program Requirements	7
New Member Education Program Calendar	9

It is essential that attention is given to the expectations and due dates contained within this packet.

Questions or concerns may be discussed with Chelsea Gifford (giffordc@newpaltz.edu), Student Engagement Coordinator, Center for Student Engagement.

New Member Education Timeline – Spring 2022

Tuesday, February 1:

Mandatory Training Workshop for New Member Educators and Chapter Presidents

3:30pm on Microsoft Teams: https://teams.microsoft.com/l/meetup-join/19%3ameeting_NTAyMDM0ZGYtNWl0Yi00MGQyLWE3NTQyZjNTA1ZWm4MzEy%40thread.v2/0?context=%7b%22Tid%22%3a%22ebd45737-b352-4722-bb0c-9f539bcbfa65%22%2c%22Oid%22%3a%22713348c6-4162-4a45-8c95-24dd42fa94f3%22%7d

*Chapters who intend on having New Members this semester must attend.
Email Chelsea (giffordc@newpaltz.edu) with conflicts.*

Wednesday, February 2:

Club & Involvement Fair

2:00-5:00pm in SUB
Register in advance on Engage!

Wednesday, February 9:

Fraternity & Sorority Life Fair

12:00-3:00pm in SUB MPR
Register in advance on Engage!

Week of February 7-11:

Individual Chapter meetings with Chelsea to review and discuss your New Member Program.

Schedule meetings at <https://calendly.com/giffordc/30min>. Meetings are preferred to be in person, SUB 212. *Please email giffordc@newpaltz.edu if there are scheduling concerns. Both New Member Educator and President must attend.

New Member Education Program Proposal due by 12pm via Engage the day before your meeting

New Member Educators must submit the "Spring 2022 New Member Education Program Proposal Form" on Engage. Complete the entire form, and be prepared to upload your New Member Calendar (indicating all activities/meetings/assignments/etc.)

Friday, February 11:

Chapter New Member Abstention Form due on Engage by 12pm

(For chapters not having a new member class this semester)

Chapter Primary Contacts must submit the "Spring 2022 Chapter New Member Abstention Form" on Engage.

Monday, February 14- Friday, April 15

New Member Education Window for Spring 2022

Chapters may conduct New Member Education activities for any 6-week (maximum) period during this window of time. The weeks must be consecutive. There is no extending 6-weeks, and must include all activities from induction to initiation. To be mindful of COVID-19, some virtual education/events are permitted (you must specify in your program proposal).

No activities are permitted during Spring Break (March 14-18, 2022).

The latest date that a chapter can begin a New Member Program is March 6, 2022.

At least 72 hours before NME: **Spring 2022 New Member Rosters due via Engage**
Chapter Primary Contacts must submit the "Spring 2022 New Member Roster" form on Engage; this list must be inclusive of all students who have accepted a bid and/or will begin your Spring 2022 New Member Program. Chelsea will confirm the eligibility of each of your new members.

At least 72 hours before NME: **New Member Acceptance Forms due via Engage**
Each individual New Member must submit the "Spring 2022 New Member Acceptance Form" on Engage indicating they accept membership into the named organization.

During First Week of NME: **New Member Orientation Meeting with Chelsea**
Chapters coordinate and schedule a meeting time with Chelsea at <https://calendly.com/giffordc/30min>. All new members, New Member Educator, and Chapter President must attend. In-person meetings are preferred.

New members will receive an email copy of the New Member Orientation Packet and must review it prior to the meeting with Chelsea.

Date TBA: **"Sexual and Interpersonal Violence" Virtual Training Session**
All New Members must participate in a virtual training session hosted by the Title IX Office; details TBA.

During your NME Program: **If a New Member Discontinues the Program...**
Chapter Primary Contacts must submit a "New Member Education Discontinuation Notice Form" on Engage by the next business day of a student's decision. Upon receipt, Chelsea will schedule a virtual exit interview with the student.

When a Program is Complete: **New Member Program Completion Form Due via Engage**
(On or before Monday, April 18)
The Chapter Primary Contact must submit the "Spring 2022 New Member Program Completion Form" on Engage within 24 hours after initiation. This indicates that the program is completed and the students listed on the form have been initiated.

Initiated Member Forms Due via
Individual students must stop by the Center for Student Engagement (SUB 211/212) between 8:30-5pm on the next business day following their initiation. They must bring student ID. Wearing letters is highly encouraged. Initiated members will complete an "Initiated Member Completion Form" in our office.

SUNY NEW PALTZ HAZING POLICY

Hazing violates not only college regulations but state law as well. Individuals and/or organizations found guilty of hazing may face loss of college recognition, disciplinary charges, and or criminal charges.

New York Penal Law § 120.16

Hazing in the first degree.

A person is guilty of hazing in the first degree when, in the course of another person's initiation into or affiliation with any organization, he intentionally or recklessly engages in conduct, including, but not limited to, making physical contact with or requiring physical activity of such other person, which creates a substantial risk of physical injury to such other person or a third person and thereby causes such injury.

Hazing in the first degree is a class A misdemeanor.

New York Penal Law § 120.17

Hazing in the second degree.

A person is guilty of hazing in the second degree when, in the course of another person's initiation or affiliation with any organization, he intentionally or recklessly engages in conduct, including, but not limited to, making physical contact with or requiring physical activity of such other person, which creates a substantial risk of physical injury to such other person or a third person.

Hazing in the second degree is a violation.

SUNY Board of Trustees "Rules for the Maintenance of Public Order," Title 8, Part 535.3 (1), (Part II, Campus Regulations):

No person singly or in concert with others shall: take any action, create, or participate in the creation of, any situation which recklessly or intentionally endangers mental or physical health or which involves the forced consumption of liquor or drugs for the purpose of initiation into or affiliation with any organization.

Penalty: Not less than Disciplinary Warning: not more than Expulsion.

SUNY New Paltz Student Handbook, Part III, Section B. 11.00:

No person(s) shall subject any member(s) of the College community to degrading or humiliating activities and situations, or could place persons in situations that threaten their health, safety, and well being for purposes of gaining entry into any organization or group, or through other affiliation processes.

Penalty: Disciplinary Probation, Suspension (Held in Abeyance), Suspension or Expulsion with Academic

Transcript Notation

NO ORGANIZATION OR INDIVIDUAL SHALL ENGAGE IN ANY FORM OF HAZING AS PREVIOUSLY DEFINED.

SUNY New Paltz reserves the right to revoke recognition of any chapter or other organization which is found to have violated these or other Federal, State, State University or College rules and regulations. Review of alleged violations may be done by the United Fraternity & Sorority Association, the Dean of Students, and the Vice President for Student Affairs, Director of the Center for Student Engagement, and the President. **Revocation of charter does not preclude the imposition of campus judicial charges and/or legal action against individual members of the fraternity, sorority, club or organization.** If alleged violations of these policies or laws are found to be serious or aggravated in nature by the Dean of Students, immediate suspension will occur in accordance with Sec. IV Part C, entitled Immediate Administrative Action of the Campus Regulations and Judicial Procedures Document.

WHAT ACTIVITIES ARE CONSIDERED HAZING?

SUNY New Paltz defines hazing as any action or situation which recklessly or intentionally endangers the mental or physical health or safety of a student, conditions student to behave in such a manner that would not mirror civil, appropriate, and/or responsible student conduct for the purpose of initiation or admission into or affiliation with an organization.

Such term shall include, but not limited to, any brutality of a physical nature, such as whipping, beating, branding, forced calisthenics, marching, walking on line, wearing uniforms, chanting/greetings, exposure to the elements, forced consumption of any liquid, food, liquor, drug, or other forced activities such as public stunts or acts of buffoonery, which adversely affect the mental health or dignity of the individual.

For the purpose of this section, any activity as described above which the initiation or admission into or affiliation with an organization is directly or indirectly conditioned shall be presumed to be a "forced activity," the willingness of the individual to participate in such activity notwithstanding.

ADDITIONAL EXAMPLES OF PROHIBITED ACTIVITIES

Physical Activities: calisthenics, sit-ups, push-ups or carrying heavy objects such as bricks, stones, or any other items which serve or create physical hardships, discomfort, distress, or excessive fatigue.

Physical Exposure or Abuse: nudity, paddling, pushing, shoving, hitting, punching, tackling, or throwing any substance at another person or submerging or dunking individuals in water or other substances.

Forced or Required Consumption of Any Substance: food, drugs, alcoholic and non-alcoholic beverages.

Psychological Abuse and/or Humiliation: requiring individuals to dress in revealing, embarrassing or uncomfortable clothing; exposing individuals to extremely uncomfortable or dangerous environments (too loud, dark, small, hot - over 75 degrees or cold - below 30 degrees); intense interrogation of individuals, name-calling, or screaming of individuals; requiring individuals to perform any acts which are construed to be humiliating or degrading in nature.

Forced Servitude: cleaning members rooms, running personal errands, or other services or duties not normally shared by initiated members.

Requiring Activities That Are Prohibited Under State Law or College Regulations: awakening individuals during the night for organization activities, requiring excessive periods other than regular library hours and/or interfering with normal sleep or study schedules. (Pledging activities that occur before 7 a.m. any day or past midnight Sunday through Thursday and/or past 1 a.m. Friday and Saturday.)

Kidnapping: involuntary transportation or abduction of individuals or leaving individuals at off-campus locations and requiring them to find their way home.

Caves: required sleeping and/or living as a group in any residence hall other than those to which they are assigned to as overnight guest when such numbers exceed the beds available.

NEW MEMBER REQUIREMENTS

New Members must fit into the following requirements:

1. Only full-time (12 credit hours or more), matriculated, undergraduate students with at least 12 credit hours at SUNY New Paltz completed, and at least a 2.50 cumulative grade point average are eligible to become a New Member. Part-time students and students on Academic Probation are ineligible to become New Members.
2. First-semester first-year students are ineligible to become New Members.
3. A first-year student is eligible to become a New Member only after having successfully completed at least 12 credit hours at SUNY New Paltz and having attained at least a 2.50 cumulative grade point average.
4. A first-semester transfer student is eligible to become a new member with at least a 2.70 cumulative grade point average (based on a 4.0 scale) from his/her previous undergraduate institution.
5. Students must meet the requirements as outlined by each individual chapter's National/Local Offices.

NEW MEMBER EDUCATION PROGRAM REQUIREMENTS

New Member Educators Training on Tuesday, February 1 at 3:30pm on Teams

- New Member Educators and Presidents of chapters considering having New Members for Spring 2022 MUST ATTEND. *Email Chelsea in advance if you are not able to attend so we can discuss alternatives.*
Link: https://teams.microsoft.com/join/19%3ameeting_NTAyMDM0ZGYtNWIOYi00MGQyLWE3NTQtYzFjNTA1ZWm4MzEy%40thread.v2/0?context=%7b%22Tid%22%3a%22ebd45737-b352-4722-bb0c-9f539bcbfa65%22%2c%22Oid%22%3a%22713348c6-4162-4a45-8c95-24dd42fa94f3%22%7d
- The purpose of this workshop is for the Center for Student Engagement to describe, in detail, the expectations of your New Member Education Program. This includes covering the Hazing Policies, who is eligible and ineligible to become New Members, recruitment expectations, and New Member Education Program Expectations.

New Member Program Calendar due by 12pm the day BEFORE your meeting week of February 7-11.

- Programs must be submitted via the "Spring 2022 New Member Education Program Proposal Form" on Engage. Be sure to answer all questions, and be prepared to upload a document detailing your complete New Member Calendar. All activities/meetings/expectations must be included on that document.
- Please also schedule your individual meeting with Chelsea by this time (see below).

New Member Program Calendar Meetings during the week of February 7-11.

- Please schedule this meeting at <https://calendly.com/giffordc/30min> ; Chapter Presidents and New Member Educators must attend.
- The purpose of this meeting is to finalize and approve your New Member Program. If necessary, follow up meetings will be scheduled.
- All New Member Education Program Calendars must be approved by Wednesday, February 14, 2022. *If a Program has not been completed or revised as required by the Fraternity and Sorority Life Advisor, the chapter will not be eligible to proceed with any New Member Education Programs, and therefore will not be able to have New Members for the Spring 2022 semester.*

Completed New Member Education Program Proposals will consist of the following:

- It must be a completed New Member Program, accounting for times, dates, and locations of all activities, and including a description of every event. IT MUST INCLUDE EVERY ACTIVITY/ASSIGNMENT/EXPECTATION of your New Members.
- The calendar should account for time/date/location and description of each activity. If you do not have a form that you use to send to your Regional/National Offices, **please use the word document available on Engage (in the Fraternity/Sorority Community page)**. You may also email Chelsea (giffordc@newpaltz.edu) to request a form to be sent to you.
- For the Spring 2022 semester, travel is prohibited.
- It will include exact descriptions of each activity. Every event, program, and activity must be described in detail, showing that it follows the expectations and educational goals of the NME Program.
- All New Members will attend one of the Mandatory Title IX Sessions. These sessions will be held virtually and in-person, and will be communicated to you and your new members in advance.
- Each day must include at least 2.5 hours of uninterrupted study, lab use and/or tutorial. This means that outside of NM activities, assignments, and classes, a NM should be able to find at least 2.5 hours a day to study during reasonable hours. In-person library hours are prohibited.
- There will be at least one PASS DAY per week. This will be the same day every week. On this day, there are NO NEW MEMBER ACTIVITIES (this includes meetings and library/study hours/assignments). Designate the same day each week with "PASS DAY". **More than one Pass Day is recommended.**
- No activities/meetings/assignments are permitted to take place on the college's "Mind, Body, Spirit Days" during the Spring semester.
- All New Member Education activities will end by 12AM (Midnight) on Sunday through Thursday nights, and by 1AM on Friday and Saturday nights.
- New Member Education activities will be completed on or before 12:00PM on Monday, April 18 2022. For Spring 2022, we have set a 6-week window for all organizations: Monday, February 14-Friday, April 15.
- If the campus pivots to fully-remote learning during the semester, or if a safety need arises, New Member Programs will be suspended until classes resume. We will revisit your organization's calendar and make accommodations to ensure the program can resume as scheduled; if needed we will adjust the end date by the number of days classes are suspended.
- Alcohol/drug use and/or the presence of alcohol or drugs are not permitted at any recruitment event or an activity where New Members are present.



Center for Student Engagement
 Student Union Building, Room 211
 845-257-3025

FALL 2021 NEW MEMBER EDUCATION PROGRAM CALENDAR

Create a day-by-day calendar of events. Please indicate times, locations, dates and thorough descriptions of all events. We should have the opportunity to have a complete understanding of all aspects of your New Member Education Program. Please note that program requirements are already filled in.

You may use this calendar, or create another document as long as all information is included:

time, date, location, and description of activity, for all events/requirements.

Your program calendar will need to be uploaded to the “**Spring 2022 New Member Education Program Proposal Form**” on Engage by 12pm the day before your meeting with Chelsea.

Name of Organization: _____

New Member Educator Name: _____

NM Email: _____ [@newpaltz.edu](mailto:_____@newpaltz.edu) **NME Phone Number:** _____

Start Date: _____ **End/Initiation Date:** _____

Line/Class Name: _____

WEEK 1

Date	Times (start & end)	Location/Online Platform	Full Description of Activities/Events
			All NMs, NME, and Chapter President meet with CSE for New Member Orientation Meeting

WEEK 2

Date	Times (start & end)	Location/Online Platform	Full Description of Activities/Events

9

WEEK 3

Date	Times (start & end)	Location/Online Platform	Full Description of Activities/Events

WEEK 4

Date	Times (start & end)	Location/Online Platform	Full Description of Activities/Events

WEEK 5

Date	Times (start & end)	Location/Online Platform	Full Description of Activities/Events

WEEK 6

Date	Times (start & end)	Location/Online Platform	Full Description of Activities/Events